

Welch, Dylan

From: Jocelyn Basley <jrbasley@c3consultancy.org>
Sent: Tuesday, January 2, 2024 10:22 AM
To: Welch, Dylan
Cc: Tina Paradiso
Subject: Re: ETA for November invoice for October expense reimbursement?

Follow Up Flag: Follow up
Flag Status: Completed

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~~~~~  
Good morning and Happy New Year!

Just checking on the status of our November invoice payment and wondering if a partial payment, minus the expense under review could be expedited? As you know, our partner agencies are anticipating and in need of their reimbursement as soon as possible. As always, thank you for your consideration and ongoing support.

*Stay safe and be well . . . Best wishes for a fabulous day!*  
*Jocelyn Basley, Community Consultant*  
*Project Lead for the Neighborhood Collaborative Project (NCP)*

On Fri, Dec 22, 2023 at 4:49 PM Welch, Dylan <dylanwelch@monroecounty.gov> wrote:

This message was sent securely using Zix

anura Hi Jocelyn,

I'm coming in a bit before 5, but hey it's the holidays right?

At the moment we're waiting to hear back from legal in regards to the parking lot charge. I know a few folk over there are taking time off for the holidays, so we will see how quickly that comes back to us. I can reach back out once we hear back from then.

If you have any questions in the meantime, let me know! I'll be here next week (besides Monday that is 😊).

I hope you have a great holiday season! And thank you for all your help and coordination this past year!



Dylan Welch (He/Him/His)

Contract Compliance Monitor

Monroe County Department of Finance

35 E Henrietta Rd Faith 3 East, Rochester, NY 14620

P: (585) 753-2434

[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)

**From:** Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>  
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C3 Consultancy Services

----- Forwarded message -----

From: **Shelley Long** <slong@badenstreet.org>

Date: Thu, Dec 21, 2023 at 9:50 AM

Subject: Re: Baden Street Settlement - NCP Invoice submission

To: Jocelyn Basley <jrbasley@c3consultancy.org>

Cc: Catherine Thomas <cthomas@badenstreet.org>, Tina Paradiso <tinap@commresourcecollab.org>

Hi again -

Tina, I wanted to call you but didn't have your phone contact info... would you be able to let us know when to expect payment? I was hoping we could expedite the ACH deposit (\$26,529.50) as we have already expended the funds...

Thank you so much,

Shelley

Shelley M. Long, Interim Finance Director

Baden Street Settlement of Rochester, Inc.

[152 Baden Street](#)

[Rochester, NY 14605](#)

p- 585-445-6731

f- 585-546-3777

e- slong@badenstreet.org

www.badenstreet.org

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To: 'Jocelyn Basley'
Cc: Tina Paradiso
Subject: RE: ETA for November invoice for October expense reimbursement?
Attachments: NCP - Nov. '23 Voucher Budget Spreadsheet - Updated.xlsx

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Bring Monroe Back - Monroe County ARPA Budget Proposal

Organization Name: Neighborhood Collaborative Project (NCP) / Community Resource Collaborative

Personnel Costs	Each Employee Home, They/Positions	4/17/2023 Voucher	5/15/2023 Voucher	6/15/2023 Voucher	7/17/2023 Voucher	8/15/2023 Voucher	9/15/2023 Voucher	10/17/2023 Voucher	11/15/2023 Voucher	12/15/2023 Voucher	1/14/2024 Voucher	Year-to-Date Year 1	Remaining Funds Year 1	% of Year 1 Budget Spent	Proposed Expenditures for Year 1 Budget (2023)	Proposed Expenditures for Year 1 (2023-2025)
Neighborhood Collaborative Project (NCP) Workers (Cameron, Fiac, SWAN)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	48%	\$ 146,625.00	\$ 761,771.00
On-Site Vocational Trainers (Cameron, Fiac, SWAN)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	58%	\$ 154,689.00	\$ 837,405.00
On-Site Social Workers (Cameron, Fiac, SWAN)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	68%	\$ 168,750.00	\$ 913,130.00
Neighborhood Collaborative Project (NCP) Liaison (BTS)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	80%	\$ 75,000.00	\$ 373,600.00
Full-Time Social Worker (NCP)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	80%	\$ 37,500.00	\$ 161,800.00
Part-Time Social Worker (NCP)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	77%	\$ 78,000.00	\$ 385,180.00
Student Research Assistant (OTG)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	71%	\$ 18,000.00	\$ 84,825.00
Communications Coordinator (OTG)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	67%	\$ 18,000.00	\$ 77,842.00
Fringe Benefits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	54%	\$ 745,464.00	\$ 3,725,079.00
Total Personnel Costs:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	54%	\$ 745,464.00	\$ 3,725,079.00
Other Than Personnel Services Costs		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	52%	\$ 54,000.00	\$ 232,746.00
Vocational Training Stipends: Another Agency/Contractor (Fiac, SWAN)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	29%	\$ 18,000.00	\$ 45,183.00
Neighborhood Outreach Supplies: Anchor Agencies/Contractor (Fiac, SWAN)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	94%	\$ 7,000.00	\$ 30,120.00
Office Supply Stipends: Another Agency/Contractor (Fiac, SWAN)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	90%	\$ 36,000.00	\$ 150,612.00
Facility Use / Operations Support: Another Agency/Contractor (Fiac, SWAN)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	18%	\$ 1,700.00	\$ 30,120.00
Supplies: Another Agency/Contractor (Fiac, SWAN)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	58%	\$ 54,000.00	\$ 275,515.00
Credibility Test/Brand Value: Another Agency/Contractor (Fiac, SWAN)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	79%	\$ 63,377.00	\$ 322,892.00
10% de minimis indirect cost rate: Another Agency/Contractor (Fiac, SWAN)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	36%	\$ 81,000.00	\$ 338,871.00
Administrative Support: Support Services Partners/Quali (BTS/CR)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	37%	\$ 21,000.00	\$ 112,957.00
Food Pantry Supplies (BTS)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	38%	\$ 21,000.00	\$ 9,867.00
Per Diem Stipends for Peer Outreach Workers (BTS)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	69%	\$ 2,358.00	\$ 9,867.00
Staff Mileage Reimbursement (BTS, CI)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	137%	\$ 54,000.00	\$ 232,747.00
Contracted Services: NCP Client Wraparound Support Services (BTS)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	80%	\$ 22,000.00	\$ 94,827.75
Contracted Services: Another Agency Social Worker Supervisors (CI)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	61%	\$ 3,000.00	\$ 12,551.00
Research Supplies (BTS)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	11%	\$ 8,800.00	\$ 32,000.00
NCP Marketing & Communications (BTS)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	57%	\$ 15,855.00	\$ 66,936.00
Software and Subscriptions (BTS)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	80%	\$ 76,000.00	\$ 336,190.00
Contracted Services: Project Lead / Community Consultant (CI)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	156%	\$ 26,000.00	\$ 112,683.00
Contracted Services: Historian / Neighborhood Legacy (CI)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	18%	\$ 18,740.00	\$ 80,816.00
Contracted Services: On-Site / Field Coordinator (CI)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	11%	\$ 4,500.00	\$ 18,740.00
Contracted Services: Neighborhood Ambassador (CI)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	37%	\$ 4,644.00	\$ 18,740.00
BTS Bio Prints/Transportation Assistance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	6%	\$ 1,200.00	\$ 5,070.00
Per Diem Stipends for Event Logistics Helpers (CI)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	6%	\$ 1,200.00	\$ 5,070.00
Microsoft Surface Pro Packages - 5 (CI)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	47%	\$ 588.00	\$ 31,509.00
Neighborhood/Community Engagement Conferences & Activities (CI)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	11%	\$ 1,200.00	\$ 5,070.00
NCP Supplies & Materials (CI)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	37%	\$ 581,200.00	\$ 245,951.00
10% de minimis indirect cost rate (BTS, MCI, OIG, CI)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%	\$ 71,500.00	\$ 341,000.00
Fiscal Sponsor Administrative Cost Rate - 5% (BTS)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	50%	\$ 799,089.00	\$ 3,435,773.75
Total Other Than Personnel Services Costs:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	50%	\$ 799,089.00	\$ 3,435,773.75
Total Project Cost:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	50%	\$ 1,544,553.00	\$ 7,160,848.75

Welch, Dylan

From: Jocelyn Basley <jrbasley@c3consultancy.org>
Sent: Wednesday, January 3, 2024 11:29 AM
To: Welch, Dylan
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Attachments: image001.jpg; image002.jpg

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Thank you as always for your help, and if you have questions, please don't hesitate to reach out.

Dylan Welch (He/Him/His)



Contract Compliance Monitor

Monroe County Department of Finance

35 E Henrietta Rd Faith 3 East, Rochester, NY 14620

P: (585) 753-2434

dylanwelch@monroecounty.gov

From: Jocelyn Basley <jrbasley@c3consultancy.org>

Sent: Tuesday, January 2, 2024 10:22 AM

To: Welch, Dylan <dylanwelch@monroecounty.gov>

Cc: Tina Paradiso <tinap@commresourcecollab.org>

Subject: Re: ETA for November invoice for October expense reimbursement?

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*Stay safe and be well . . . Best wishes for a fabulous day!*

*Jocelyn Basley, Community Consultant*

*Project Lead for the Neighborhood Collaborative Project (NCP)*

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I hope you have a great holiday season! And thank you for all your help and coordination this past year!

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P: (585) 753-2434

[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)

**From:** Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>

**Sent:** Thursday, December 21, 2023 10:01 AM

**To:** Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>

**Cc:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

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Stay safe and be well . . . Best wishes for a fabulous day!

Jocelyn Basley, Community Consultant

C3 Consultancy Services

----- Forwarded message -----

From: **Shelley Long** <slong@badenstreet.org>

Date: Thu, Dec 21, 2023 at 9:50 AM

Subject: Re: Baden Street Settlement - NCP Invoice submission

To: Jocelyn Basley <jrbasley@c3consultancy.org>

Cc: Catherine Thomas <cthomas@badenstreet.org>, Tina Paradiso <tinap@commresourcecollab.org>

Hi again -

Tina, I wanted to call you but didn't have your phone contact info... would you be able to let us know when to expect payment? I was hoping we could expedite the ACH deposit (\$26,529.50) as we have already expended the funds...

Thank you so much,

Shelley

Shelley M. Long, Interim Finance Director

Baden Street Settlement of Rochester, Inc.

[152 Baden Street](#)

[Rochester, NY 14605](#)

p- 585-445-6731

f- 585-546-3777

e- slong@badenstreet.org

www.badenstreet.org

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Welch, Dylan

From: Jocelyn Basley <jrbasley@c3consultancy.org>
Sent: Thursday, January 4, 2024 6:01 PM
To: Welch, Dylan
Cc: Tina Paradiso
Subject: Re: ETA for November invoice for October expense reimbursement?

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~~~~~

Dylan,

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Stay safe and be well . . . Best wishes for a fabulous day!  
Jocelyn Basley, Project Lead  
Neighborhood Collaborative Project

On Wed, Jan 3, 2024, 11:29 AM Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)> wrote:  
Good morning Dylan,

It is disappointing to hear that this improvement does not fall within the bounds of our ARPA award, we will accept your offer for Barakah to claim a usage allocation, similar to the Anchor Agencies' facility usage allocation. I would propose \$1200 per month to begin effective October 2023 and include (October December 2023 @ \$3600) with Barakah's December reimbursement request on our January invoice?

In regards to this November invoice, this adjusted invoice is approved and the payable amount should be reduced by the Barakah expense because we still need to fully expend our advance amount by 12/31/23.

Stay safe and be well . . . Best wishes for a fabulous day!  
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C3 Consultancy Services, LLC

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I hope you have a great holiday season! And thank you for all your help and coordination this past year!

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*C3 Consultancy Services*

----- Forwarded message -----  
**From:** Shelley Long <[slong@badenstreet.org](mailto:slong@badenstreet.org)>  
**Date:** Thu, Dec 21, 2023 at 9:50 AM

Subject: Re: Baden Street Settlement - NCP Invoice submission

To: Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>

Cc: Catherine Thomas <[cthomas@badenstreet.org](mailto:cthomas@badenstreet.org)>, Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

Hi again -

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Thank you so much,

Shelley

Shelley M. Long, Interim Finance Director

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## Welch, Dylan

---

**From:** Welch, Dylan  
**Sent:** Friday, January 5, 2024 10:11 AM  
**To:** 'Jocelyn Basley'  
**Cc:** Tina Paradiso  
**Subject:** RE: ETA for November invoice for October expense reimbursement?

Hi Jocelyn,

I apologize for the delay. I've been under the weather since Wednesday afternoon.

We're going ahead and processing the Nov. voucher less the Barakah charge. Once that's sent out from our office I'll let you know.

As for the usage fee, legal has said \$1,200 is unreasonable. The fee is meant to apply to events utilizing the open space of the parking lot. Based on open space rental rates from the city, legal has suggested a daily usage fee of \$15 to pay out based on a record of events held at the space.

Unfortunately, due to the aforementioned illness I won't be on the meeting today, however, Faye is up to date on the Barakah parking situation.

If you have any other questions at the moment, please let me know. Otherwise, I'll be back to just as soon as the Nov. voucher is out of our hands.



Dylan Welch (He/Him/His)  
Contract Compliance Monitor  
Monroe County Department of Finance  
35 E Henrietta Rd Faith 3 East, Rochester, NY 14620  
P: (585) 753-2434  
[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)

**From:** Jocelyn Basley <jrbasley@c3consultancy.org>  
**Sent:** Thursday, January 4, 2024 6:01 PM  
**To:** Welch, Dylan <dylanwelch@monroecounty.gov>  
**Cc:** Tina Paradiso <tinap@commresourcecollab.org>  
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C3 Consultancy Services

----- Forwarded message -----

From: **Shelley Long** <slong@badenstreet.org>

Date: Thu, Dec 21, 2023 at 9:50 AM

Subject: Re: Baden Street Settlement - NCP Invoice submission

To: Jocelyn Basley <jrbasley@c3consultancy.org>

Cc: Catherine Thomas <cthomas@badenstreet.org>, Tina Paradiso <tinap@commresourcecollab.org>

Hi again -

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Shelley

Shelley M. Long, Interim Finance Director

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Welch, Dylan

From: Welch, Dylan
Sent: Friday, January 19, 2024 7:27 PM
To: 'Neighborhood Collaborative Project'
Subject: RE: Any Update on Payment Processing for October and November reimbursements?

Hi Jocelyn,

Feeling much better, thank you for asking! Hope you're good as well. 😊

Yes, we got everything for December, thanks for sending that over!

As for October and November payments; October should be on its way; it's out of our office and on to the controllers. November is a WIP; closing out '23 was a big haul and took priority. Hoping to have it out in the coming weeks though.

If you have other questions, let me know. Otherwise, I hope you have a great weekend!



Dylan Welch (He/Him/His)
Contract Compliance Monitor
Monroe County Department of Finance
35 E Henrietta Rd Faith 3 East, Rochester, NY 14620
P: (585) 753-2434
dylanwelch@monroecounty.gov

From: Neighborhood Collaborative Project <neighborhoodcollaborative@gmail.com>
Sent: Friday, January 19, 2024 4:14 PM
To: Welch, Dylan <dylanwelch@monroecounty.gov>
Subject: Any Update on Payment Processing for October and November reimbursements?

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~~~~~

Happy Friday - hope you're feeling better, staying warm and looking forward to the weekend. Just wanted to check-in to make sure everything was received via the portal for our January invoice for December expenses and see if you have any updates regarding when we might expect reimbursement payments for our October and November expenses?

I haven't seen or received a payment notification from the Comptroller's office so thought I'd reach out before 5 o'clock! 😊

As always, thank you for your continued collaboration and support.

*Stay safe and be well . . . Best wishes for a fabulous weekend!*



*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

## Case Caico, Rebecca

---

**From:** Neighborhood Collaborative Project <neighborhoodcollaborative@gmail.com>  
**Sent:** Saturday, November 18, 2023 11:22 PM  
**To:** Pelow, Faye; Welch, Dylan  
**Cc:** Tina Paradiso  
**Subject:** NCP November 2023 invoice Submission via ARPA portal

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This email confirms NCP's November 2023 invoice and supporting documentation has been uploaded and submitted via the ARPA portal. This submission is a reimbursement request rather than a credit to our advance.

As reported last month, please note BTS exceeds its budgeted allocation for neighborhood client wraparound services with this submission. Our experience to date has demonstrated a great need for the services rendered through BTS and we fully expect this need will continue throughout the remainder of 2023. Fortunately, C3 does not anticipate utilizing its full budgeted allocation for neighborhood ambassador services in 2023. Given both of these allocations are aligned with NCP's intent to provide needed support services to neighborhood residents, we anticipate ~\$35K from C3's neighborhood ambassador budget allocation may be needed to offset the current and anticipated excess for BTS wraparound services. While we remain within target for our overall project spending, we will continue to monitor this activity closely and welcome your suggestions and guidance. In addition to BTS, SWAN has exceeded one or two of its budget line allocations (vocational stipends and office supplies) however there is coverage within its overall agency budget.

As always, thank you for your continued support and please let me know if you have any questions or concerns regarding this invoice submission.

Stay safe and be well . . . Best wishes for a fabulous day!

Jocelyn Basley, Community Consultant

Project Lead for the Neighborhood Collaborative Project (NCP)

Welch, Dylan

From: Jocelyn Basley <jrbasley@c3consultancy.org>
Sent: Thursday, November 30, 2023 3:44 PM
To: Welch, Dylan
Subject: ARPA voucher review and payment process

Follow Up Flag: Follow up
Flag Status: Completed

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~~~~~

Hi Dylan,

Hope you're having a great week. Had a quick question.

Do you have the steps identified for our voucher review and payment process? I want to put together a one pager to help our agencies understand how the how the process works with a timeline of the various steps from their submission to me, our consolidated submission to your office(s) to the controller's office which results the payment to our fiscal sponsor and then finally payment to each of them. This will expand and support our general rule of thumb that says "on the 5th of each current month, an invoice and receipts from the prior month gets submitted to Jocelyn for a payment received in the next month." 😊

Anything you already have or notes you could share would be great, thank you. Looking forward to seeing you again at our meeting tomorrow!

Stay safe and be well . . . Best wishes for a fabulous day!  
Jocelyn Basley, Community Consultant  
C3 Consultancy Services, LLC

# Report Review Copy - 1/13/24 - JW

## Bring Monroe Back - Monroe County ARPA Budget Proposal

**Organization Name: Neighborhood Collaborative Project (NCP) /  
Community Resource Collaborative**

| Personnel Costs                                                          | List | 11/15/2023 Voucher   | 12/15/2023 Voucher |
|--------------------------------------------------------------------------|------|----------------------|--------------------|
| Each Employee Name, Title/Position                                       |      |                      |                    |
| Neighborhood Collaborative Project (NCP) Workers (Cameron, FTAC, SWAN)   |      | \$ 10,291.10         | E(1)               |
| On-Site Vocational Trainers (Cameron, FTAC, SWAN)                        |      | \$ 8,479.63          | E(2)               |
| On-Site Social Workers (Cameron, FTAC, SWAN)                             |      | \$ 8,263.46          | E(3)               |
| Neighborhood Collaborative Project (NCP) Liaison (BTS)                   |      | \$ 6,250.00          | (4)                |
| Full-Time Social Worker (MC2)                                            |      | \$ 7,500.00          | (5)                |
| Part-time Social Worker (MC2)                                            |      | \$ 3,750.00          | (6)                |
| NCP Local Researcher (OTG)                                               |      | \$ 11,006.33         | (7)                |
| Student Research Assistant (OTG)                                         |      | \$ 1,485.71          | (8)                |
| Communications Coordinator (OTG)                                         |      | \$ 3,000.00          | (9)                |
| <i>Fringe Benefits</i>                                                   |      |                      |                    |
| <b>Total Personnel Costs:</b>                                            |      | <b>\$ 60,026.23</b>  | \$ -               |
| <b>Other Than Personnel Services Costs</b>                               |      |                      |                    |
|                                                                          |      | 11/15/2023 Voucher   | 12/15/2023 Voucher |
| Vocational Training Stipends: Anchor Agencies (Cameron, FTAC, SWAN)      |      | \$ 11,410.00         | E(10)              |
| Neighborhood Outreach Supplies: Anchor Agencies (Cameron, FTAC, SWAN)    |      | \$ 475.35            | E(11)              |
| Office Supply Supplement: Anchor Agencies (Cameron, FTAC, SWAN)          |      | \$ 880.85            | E(12)              |
| Facility Use / Operations Support: Anchor Agencies (Cameron, FTAC, SWAN) |      | \$ 3,451.31          | E(13)              |
| Snacks, Swag/Incentive Supplies: Anchor Agencies (Cameron, FTAC, SWAN)   |      | \$ 240.00            | (14)               |
| Credibility Trust /Brand Value: Anchor Agencies (Cameron, FTAC, SWAN)    |      | \$ 3,554.80          | E(15)              |
| 10% de minimis indirect cost rate: Anchor Agencies (Cameron, FTAC, SWAN) |      | \$ 6,332.70          | E(16)              |
| Administrative Support: Support Services Partners (LABA, BMC, BSCSC)     |      | \$ 588.18            | E(17)              |
| Food Pantry Supplies (TPP)                                               |      | \$ 2,811.81          | (18)               |
| Per Diem Stipends for Peer Outreach Workers (AFC)                        |      | \$ 2,162.70          | (19)               |
| Staff Mileage Reimbursement (BTS, C3)                                    |      | \$ -                 |                    |
| Contracted Services: NCP Client Wraparound Support Services (BTS)        |      | \$ 5,169.52          | F(20)              |
| Contracted Services: Anchor Agency Social Worker Supervision (MC2)       |      | \$ 2,200.00          | (21)               |
| Research Supplies (OTG)                                                  |      | \$ 21.60             | (22)               |
| NCP Marketing & Communications (OTG)                                     |      | \$ -                 |                    |
| Software and Subscriptions (OTG)                                         |      | \$ -                 |                    |
| Contracted Services: Project Lead / Community Consultant (C3)            |      | \$ 7,800.00          | (23)               |
| Contracted Services: Historian / Neighborhood Legacy (C3)                |      | \$ 800.00            | (24)               |
| Contracted Services: On-Site / Field Coordinator (C3)                    |      | \$ 600.00            | (25)               |
| Contracted Services: Neighborhood Ambassadors (C3)                       |      | \$ 2,400.00          | (26)               |
| RTS Bus Passes/Transportation Assistance                                 |      | \$ -                 |                    |
| Per Diem Stipends for Event Logistics Helpers (C3)                       |      | \$ -                 |                    |
| Microsoft Surface Pro Packages - 5 (C3)                                  |      | \$ -                 |                    |
| Neighborhood/Community Engagement Conversations & Activities (C3)        |      | \$ -                 |                    |
| NCP Supplies & Materials (C3)                                            |      | \$ -                 |                    |
| 10% de minimis indirect cost rate (BTS, MC2, OTG, C3)                    |      | \$ 6,031.66          | F(27)              |
| Fiscal Sponsor Administrative Cost Rate - 5% (CRC)                       |      | \$ -                 |                    |
| <b>Total Other Than Personnel Services Costs:</b>                        |      | <b>\$ 71,531.98</b>  | \$ -               |
| <b>Total Project Cost:</b>                                               |      | <b>\$ 116,956.71</b> | \$ -               |



**NCP's Monthly Check Request Log - Monroe County Invoice Submission**  
**Month: November 2023 (Reimbursement of October expenses)**

| NCP Partner Agency                  | Total Budget Allocation | Prior Balance           | Reimbursement Amount Requested | Current Balance        | Check Number | Check Date                          |
|-------------------------------------|-------------------------|-------------------------|--------------------------------|------------------------|--------------|-------------------------------------|
| ABC Action Front Center             | \$ 27,000.00            | \$ 18,783.46            | \$ 2,162.70                    | \$ 16,620.76           |              |                                     |
| Baden St Counseling Center          | \$ 27,000.00            | \$ 27,000.00            | \$ -                           | \$ 27,000.00           |              |                                     |
| <del>Barakah Muslim Charities</del> | <del>\$ 27,000.00</del> | <del>\$ 22,000.00</del> | <del>\$ 14,601.50</del>        | <del>\$ 7,398.50</del> |              | <del>Not allowable under ARPA</del> |
| Beyond the Sanctuary                | \$ 129,015.00           | \$ 25,797.31            | \$ 12,592.42                   | \$ 13,204.89           |              |                                     |
| Cameron Community                   | \$ 232,197.00           | \$ 128,498.98           | \$ 13,249.76                   | \$ 115,249.22          |              |                                     |
| C3 Consultancy Services **          | \$ 215,866.00           | \$ 134,363.98           | \$ 13,562.40                   | \$ 120,801.58          |              |                                     |
| Father Tracy Advocacy Center        | \$ 232,197.00           | \$ 158,616.69           | \$ 18,376.03                   | \$ 140,240.66          |              |                                     |
| Lyell Avenue Business Assoc.        | \$ 27,000.00            | \$ 25,293.88            | \$ 588.18                      | \$ 24,705.70           |              |                                     |
| MC Collaborative                    | \$ 147,950.00           | \$ 44,385.00            | \$ 14,795.00                   | \$ 29,590.00           |              |                                     |
| On the Ground Research*             | \$ 146,581.00           | \$ 67,723.06            | \$ 17,065.00                   | \$ 50,658.06           |              |                                     |
| SWAN at Montgomery Center           | \$ 232,197.00           | \$ 111,237.24           | \$ 21,753.41                   | \$ 89,483.83           |              |                                     |
| The Peoples' Pantry                 | \$ 27,000.00            | \$ 21,242.79            | \$ 2,811.81                    | \$ 18,430.98           |              |                                     |
| Community Resource Collaborative    | \$ 73,550.00            | \$ -                    | \$ -                           | \$ -                   |              |                                     |
|                                     |                         | <b>Total Disbursed</b>  | <b>\$ 131,558.21</b>           |                        |              |                                     |

\*\* MBE & WBE Vendor  
\* WBE Vendor

Father Laurence (Larry) Tracy Advocacy Center, Inc.  
 821 North Clinton Avenue  
 Rochester, NY 14605

# Invoice

| Date       | Invoice # |
|------------|-----------|
| 10/31/2023 | 48        |

|                |
|----------------|
| <b>Bill To</b> |
| NCP            |

| Item                           | Payee                    | Description                                               | Terms          |               |
|--------------------------------|--------------------------|-----------------------------------------------------------|----------------|---------------|
|                                |                          |                                                           | Due on receipt | Amount        |
| NCP Salaries                   |                          | Neighborhood Collaborative Project (NCP) Worker - Nashali |                | 1,734.48 (1)  |
| NCP Salaries                   |                          | On-Site Vocational Trainer - Cynthia                      |                | 4,119.23 (2)  |
| NCP Salaries                   |                          | On-Site Social Worker - Dilma                             |                | 3,957.70 (3)  |
| NCP Facility Use               | City of Rochester refuse |                                                           |                | 241.69 (4)    |
| NCP Office Supply              | Canva                    | business cards                                            |                | 126.00 (5)    |
| NCP Office Supply              | DOT Cards                |                                                           |                | 198.00 (6)    |
| NCP Office Supply              | Microsoft                |                                                           |                | 56.45 (7)     |
| NCP Office Supply              | Calendy                  |                                                           |                | 32.40 (8)     |
| NCP Office Supply              | Verizon                  |                                                           |                | 228.00 (9)    |
| NCP Supplies & Mate...         | Family Dollar            | clothing assistance                                       |                | 115.35 (10)   |
| NCP Neighborhood C...          | Bright Bubble            | laundry cards                                             |                | 105.00 (11)   |
| NCP Neighborhood C...          | Monroe County            | client birth certs                                        |                | 70.00 (12)    |
| NCP Neighborhood C...          | Costco                   |                                                           |                | 140.83 (13)   |
| NCP Neighborhood C...          | Store Space              |                                                           |                | 90.00 (14)    |
| NCP Stipend                    |                          |                                                           |                | 4,810.00 (15) |
| NCP Snacks, etc.               |                          |                                                           |                | 240.00 (16)   |
| NCP Indirect                   |                          |                                                           |                | 2,110.90 (17) |
| Please remit to above address. |                          |                                                           | <b>Total</b>   | \$18,376.03   |

**Cameron Community - Olivia Kassoum-Amadou, Executive Director**  
 48 Cameron St  
 Rochester, NY 14606  
 Phone: 585-254-2697 ext. 101 Email: olivia@cameronministries.org



**INVOICE**  
 DATE: November 5, 2023  
 #0007 October 1-31, 2023  
 FOR: Neighborhood Collaborative  
 Project (NCP) Anchor Agency  
 Activities

**Bill To:**  
 Tina Paradiso, Executive Director  
 Community Resource Collaborative  
 100 College Avenue, Suite 130  
 Rochester, NY 14607  
 Phone: 888-444-1060

| DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE                                                                                                                                                                                                                                                                                                                                                                                                                                            | BUDGET CATEGORY                | AMOUNT         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|----------------|
| Global Connections Enterprise - Sharale Gray: Global Logistics Program at Cameron: planning, curriculum development, information sessions, community outreach, technology set up, registration, and classes from October 1, 2023 - October 31, 2023 as documented by Global Connection Enterprise's Invoice 00007 (22 days @\$99.10 per day)                                                                                                                                                 | Workforce Development/Training | \$2,180.20 (2) |
| CEO KUTZ, LLC. - Derrick Singleton: Cameron Cuts Apprenticeship Program. planning, curriculum development, information sessions, community outreach, site planning, and teaching classes, and other services from October 1, 2023-October 31, 2023 as documented by CEO KUTZ, LLC's Invoice 00007 (22 days @\$99.10 per day)                                                                                                                                                                 | Workforce Development/Training | \$2,180.20 (2) |
| Payroll Reimbursement for Community Engagement worker, Jonathan Hardin, planning with instructors, participate in information sessions and outreach, oversee workforce development program, maintain NW outreach schedule and data. Cameron Community payroll register documentation. (2 pay periods @ 1,769.23 per pay period)                                                                                                                                                              | NCP Worker                     | \$3,538.46 (1) |
| Payroll Reimbursement for Cameron's On-Site Social Worker: Felecia B. Merriam, LCSW, planning with instructors, participate in information sessions and outreach, developed platform for tracking student data, coordinate linkages to anticipated services, prepared resource and referral pocket cards for participants, acquired pre and post assessments designed to determine client needs, Cameron Community payroll register documentation. (2 pay periods @\$1346.15 per pay period) | Social Worker                  | \$0.00         |



|                                                                                                                     |                                 |                    |    |
|---------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------|----|
| Monthly allocation of Neighborhood Credibility / Trust Value for October 2023<br>(AA's brand identity / reputation) | Credibility Trust/Brand Value   | \$1,800            | 15 |
| Facility Use / Operation Support Monthly Allocation for October 2023                                                | Facility Use/Operations Support | \$1,200            | 13 |
| Office Supplies Supplement: Monthly allocation for October 2023                                                     | Office Supplies                 | \$240              | 12 |
| 10% de minimis indirect cost rate: Monthly allocation for the month of October 2023                                 |                                 | \$2,110.90         | 16 |
|                                                                                                                     | <b>BALANCE DUE</b>              | <b>\$13,249.76</b> |    |

Questions or concerns regarding this invoice can be submitted via email to [olivia@comeronministries.org](mailto:olivia@comeronministries.org) or by 585-254-2697 ext. 101

**BEST WISHES FOR A FABULOUS DAY!**



Patricia Jackson, Executive Director  
 SWAN at Montgomery Neighborhood Center  
 10 Cady Street, Rochester, NY 14608  
 Phone: 585-436-3090 E Mail: [piackson@swanonline.org](mailto:piackson@swanonline.org)

INVOICE# NCP007 10-1-10-31-23  
 DATE: November 7, 2023

BILL TO:  
 Tina Paradiso, Executive Director  
 Community Resource Collaborative  
 100 College Avenue, Suite 130  
 Rochester, NY 14607

BILL FOR: NEIGHBORHOOD COLLABORATIVE PROJECT (NCP) ANCHOR AGENCY ACTIVITIES

| DESCRIPTION OF SERVICES RENDERED/PURCHASES MADE:                                                                                                                                               | BUDGET CATEGORY | AMOUNT        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------|
| NCP Worker: Shared role and responsibility between Executive Director & Youth Director Positions.                                                                                              |                 |               |
| Ex. Director interface for Workforce Development Training, managing NCP Anchor Agency Action Plan, Reporting Budget. (\$1291.80) ①                                                             |                 |               |
| NCP WORKER: NCP Leadership meetings/Youth Director: Interface for neighborhood outreach Activities, program development, building connections with NCP Peers and other Partners. (\$3726.36) ① |                 |               |
| Social Worker: Provide social services to improve the social and emotional well-being of children, seniors and their families residing in the Southwest Community. (\$4305.76) ③               |                 |               |
| Total Salary Amount for all 3 =                                                                                                                                                                |                 | \$9,323.92    |
| Stipends (11 graduates * \$600/graduate)                                                                                                                                                       |                 | \$6,600.00 ⑩  |
| Neighborhood Outreach Supplies & Materials (monthly allocation)                                                                                                                                |                 | \$360.00 ⑪    |
| Facility Use/Operations Supplement Support:                                                                                                                                                    |                 | \$ 2,009.62 ⑬ |
| Neighborhood Credibility/Trust Value:                                                                                                                                                          |                 | \$ 1,348.97 ⑮ |
| 10% de minus indirect cost rate: Monthly Allocation:                                                                                                                                           |                 | \$2,110.90 ⑯  |
| BALANCE DUE:                                                                                                                                                                                   |                 | \$ 21,753.41  |

Beyond the Sanctuary



# INVOICE

PO Box 18146  
 Rochester, NY 14618  
 585-520-6004

DATE: 11/5/2023  
 INVOICE # 6  
 FOR: Oct-23

Submitted to  
 Jocelyn Basley  
 Project Lead - NCP

| DESCRIPTION                                                                                     | QUANTITY     | UNIT COST      | TOTAL              |
|-------------------------------------------------------------------------------------------------|--------------|----------------|--------------------|
| NCP Liason - weekly NCP planning meetings, process review, referral coordination, hired NCP Mgr |              | (4) \$6,250.00 | \$ 6,250.00        |
| Wrap Around Support Servics - Food Pantry (MCC referrals/City walk referrals)                   | 30           | \$40.00        | \$ 1,200.00 (20)   |
| Wrap Around Support Servics - Rental Assistance                                                 | 1            |                | \$ 2,500.00 (20)   |
| Wrap Around Support Servics - Clothing                                                          | 4            | \$50.00        | \$ 200.00 (20)     |
| Drive To Success                                                                                | 2            |                | \$ 1,269.52 (20)   |
|                                                                                                 |              |                | \$ -               |
|                                                                                                 |              |                | \$ -               |
|                                                                                                 |              |                | \$ -               |
|                                                                                                 |              |                | \$ -               |
|                                                                                                 |              |                | \$ -               |
|                                                                                                 |              |                | \$ -               |
| Monthly Allocation for 10% de minimis indirect cost rate                                        |              | (27)           | \$ 1,172.90        |
| <b>Remaining Balance</b>                                                                        | <b>TOTAL</b> | <b>37</b>      | <b>\$12,592.42</b> |

Make all checks payable to Beyond the Sanctuary  
 If you have any questions concerning this invoice, Contact Carmen Allen 585-520-6004 or email at [callen@beyondthesanctuary.org](mailto:callen@beyondthesanctuary.org)

THANK YOU FOR TRUSTING US TO CARE FOR OUR COMMUNITY



A Complex Care Management Agency

COLLABORATIVE

Voucher for Neighborhood Collaborative Project
October 2023

Date: 11/1/23

Month of Payment Due: October

Table with 4 columns: Description, October, Budget Amount, YTD Billed. Rows include Social Workers (MC Collaborative), Part-Time Social Worker, Supervision, Indirect Costs, Remaining Balance, and TOTAL DUE.

Total amount due for September = \$ 14,795.00

Please remit payment to:
MC Collaborative
PO BOX 18030
Rochester, NY 14618



# INVOICE

**CONTRACTOR**

On The Ground Research, LLC  
 400 Andrews St  
 Suite 220  
 Rochester, NY, 14604  
 Phone: 585-683-3638  
 Email: janelle@onthegroundny.com

**INVOICE DATE**

November 6, 2023

**INVOICE NUMBER**

016

**PROJECT TITLE**

Neighborhood Collaborative Project

**TO**

Tina Paradiso, Executive Director  
 Community Resource Collaborative  
 100 College Ave, Suite 130  
 Rochester, NY 14607  
 Phone: 888-444-1060

**INVOICE TIME PERIOD**

10/1/23-10/31/23

**Description**

| Date     | Description of Services Rendered/Purchases Made | Budget Category           | Amount                 | Budget Amount        | YTD Billed          |
|----------|-------------------------------------------------|---------------------------|------------------------|----------------------|---------------------|
|          |                                                 |                           |                        | <b>\$ 146,581.00</b> | <b>\$ 95,922.97</b> |
| Oct      | NCP Researcher                                  | monthly salary allocation | <del>7</del> 11,006.33 | \$ 78,000.00         | \$ 55,987.34        |
| Oct      | NCP Research Assistant                          | monthly salary allocation | <del>8</del> 1,485.71  | \$ 10,400.00         | \$ 7,428.57         |
| Oct      | Communications Specialist                       | monthly salary allocation | <del>9</del> 3,000.00  | \$ 18,000.00         | \$ 12,000.00        |
| 10/25/23 | MailChimp for NCP newsletter                    | Communications            | <del>22</del> 21.60    | \$ 8,000.00          | \$ 885.58           |
|          |                                                 | Total Costs               | \$ 15,513.64           |                      |                     |
|          |                                                 | Indirect Costs            | <del>27</del> 1,551.36 | \$ 13,326.00         | \$ 7,168.91         |
|          |                                                 | Remaining Balance         |                        | <b>\$ 50,658.03</b>  |                     |
|          |                                                 | <b>Total Amount Due</b>   | <b>\$ 17,065.00</b>    |                      |                     |

**Total**

**\$17,065.00**

Please make all checks payable to On The Ground Research, LLC

If you have any questions concerning this invoice, contact:  
 Janelle Duda-Banwar

# INVOICE

**Lyell Avenue Business Association (LABA)**

1029 Lyell Ave unit 708  
 ROCHESTER, NY 14606  
 585-370-5148



**DATE:** 11/13/2023  
**INVOICE #** 1  
**FOR:** Oct-23

**Submitted to**  
 Community Resource Collaborative  
 (NCP)  
 100 College Avenue, Suite 130  
 ROCHESTER, NY 14607

**Purchases to support the 10/31 Halloween Lyell Ave Safeguard  
 Trick or Treat**

**25 participants  
 (youth, neighbors and community members)**

| DESCRIPTION                                                                                   | QUANTITY | UNIT COST | TOTAL            |
|-----------------------------------------------------------------------------------------------|----------|-----------|------------------|
| Halloween Candy (details on receipt IMG_4574)                                                 |          |           | \$ 121.35        |
| Halloween Candy, Mask, Wig (details on receipt IMG_4573)                                      |          |           | \$ 56.16         |
| Hamburgs, buns, mustard, ketchup (details on receipt IMG_4572)                                |          |           | \$ 55.54         |
| Propane tank refill (details on receipt IMG_4571)                                             |          |           | \$ 28.07         |
| zip lock bags, tongs, rooster pans, socks, aluminum foil<br>(details on receipt IMG_4570)     |          |           | \$ 14.75         |
| Glow bracelets, necklace, sticks, halloween decorations, ect (details on<br>receipt IMG_4569) |          |           | \$ 31.05         |
| Batteries (details on receipt IMG_4568)                                                       |          |           | \$ 6.26          |
| DJ Serice plus tip (details on receipt IMG_4567.jpg)                                          |          |           | \$ 275.00        |
|                                                                                               |          |           | \$ -             |
|                                                                                               |          |           | \$ -             |
|                                                                                               |          |           | \$ -             |
| <b>Total Reimbursement Request</b>                                                            |          | (17)      | <b>\$ 588.18</b> |

Make all checks payable to Lyell Avenue Business Association  
 If you have any questions concerning this invoice, Contact Lydia Rivera (585) 524-7072 or email at  
 roccityroadsideassistance@gmail.com

**THANK YOU FOR TRUSTING US TO CARE FOR OUR COMMUNITY**



**The People's Pantry**  
 555 Avenue D  
 Rochester, NY 14621

**Invoice**  
 October 2023  
 Balance: \$2,811.81

**Purchases**

|                       |                                                             |          |
|-----------------------|-------------------------------------------------------------|----------|
| Regional Distributors | Bags for packing food                                       | \$208.54 |
| Staples               | Desk for client check in.<br>Supplies to improve the pantry | \$388.79 |
| Foodlink              | Food supplies                                               | \$742.69 |
| Headwater Foods       | Week supply of milk                                         | \$242.00 |
| Foodlink              | Food supplies                                               | \$114.00 |
| Foodlink              | Food supplies                                               | \$387.51 |
| Foodlink              | Food supplies                                               | \$359.15 |
| Wegmans               | Halloween candy for trunk or treat                          | \$117.15 |
| Aldi                  | Halloween supplies for trunk or treat                       | \$9.98   |
| Headwater Foods       | Milk and Juice                                              | \$242.00 |

Total: \$2,811.81 18



400 WEST AVENUE, 3RD FLOOR  
ROCHESTER, NY 14611

Jerome H. Underwood  
President & CEO  
Brad Rye  
Board Chair

Community Resource Collaborative  
100 College Ave  
Suite 130  
Rochester, NY 14626

Date: 11/3/2023

Purchase Order Number \_\_\_\_\_  
Subagreement Year 1  
Invoice Period Oct-23  
Invoice # AFC5

|                     | Budget             | Prior<br>YTD      | Current<br>Charges | Cumulative<br>YTD  |
|---------------------|--------------------|-------------------|--------------------|--------------------|
| PERSONNEL/SALARY    |                    |                   | \$0.00             | \$0.00             |
| FRINGE BENEFITS     |                    |                   | \$0.00             | \$0.00             |
| EQUIPMENT           |                    |                   | \$0.00             | \$0.00             |
| OPERATING EXPENSES/ |                    |                   | \$0.00             | \$0.00             |
| TRAVEL              |                    |                   | \$0.00             | \$0.00             |
| ALL OTHER           | \$27,000.00        | \$8,216.54        | \$2,162.70         | \$10,379.24        |
| <b>TOTAL:</b>       | <b>\$27,000.00</b> | <b>\$8,216.54</b> | <b>\$2,162.70</b>  | <b>\$10,379.24</b> |

**CERTIFICATION:** I certify that this report, schedule, and the expenses for which payment is requested are true, correct and complete and were made in accordance with the appropriate Federal and State Rules and Regulations and that the articles or services listed were (or will be) necessary for and are to be used solely for the purpose specified in the contract for this project.

SIGNATORY: Michele Boyd 585-262-4330 x3101 11/03/23  
(SIGNATURE) (PHONE NUMBER) (Date)



**C3 Consultancy Services, LLC EIN: 88-3537378**  
 74 Dr. Samuel McCree Way  
 Rochester, NY 14608  
 Phone: 585-563-5148 Email: jrbasley@c3consultancy.org



# INVOICE

**DATE:** November 5, 202  
**INVOICE #** NCP 0008 10/1-31/202  
**FOR:** Neighborhood Collaborati  
 Project (NCP) Project Lec  
 Activiti

**Bill To:**  
 Tina Paradiso, Executive Director  
 Community Resource Collaborative  
 100 College Avenue, Suite 130  
 Rochester, NY 14607  
 Phone: 888-444-1060

| DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE                                                                                                                                                                                                                                                                                                                          | BUDGET CATEGORY     | AMOUNT              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|
| Project coordination and management services for NCP that include but not limited to meeting planning & organization, communication and action item follow-up with County program officer and fiscal sponsor, action item monitoring and problem resolution; consultation, planning and support services with/on behalf of the NCP anchor and supporting partner agencies. | Contracted Services | \$ (23) 7,800.00    |
| Project Historian / Neighborhood Legacy Coordination: preparation & organization; info gathering; post-reporting, debrief, follow-up, records management (16 hours * \$50/hr)                                                                                                                                                                                              | Contracted Services | \$ (24) 800.00      |
| On-Site / Field Coordinator: Logistics point of contact and liaison for Anchor and partner agencies NCP support staff, neighborhood outreach materials and supplies acquisition, event coordination, action item follow-up, etc. (24 hours * \$25/hr)                                                                                                                      | Contracted Services | \$ (25) 600.00      |
| Neighborhood Ambassadors (4): Four Neighborhood Ambassadors hired (\$600 monthly stipend ~10 hours/week@\$15/hr); 2 operating Loving Arms Outreach Center (T. Scales & L. Scales) as an off hours satellite on the NW side; 1 supporting the SW (J. Becker) and NE (C. Santana) respectively                                                                               | Contracted Services | \$ (26) 2,400.00    |
| Monthly allocation of 10% de minimis indirect cost rate                                                                                                                                                                                                                                                                                                                    | Indirect Costs      | \$ (27) 1,962.40    |
|                                                                                                                                                                                                                                                                                                                                                                            | <b>BALANCE DUE</b>  | <b>\$ 13,562.40</b> |

Questions or concerns regarding this invoice can be submitted via email to jrbasley@c3consultancy.org or by phone 585-563-5148

BEST WISHES FOR A FABULOUS DAY!

**SC Agency/Professional P.O.  
Claim Voucher**



COUNTY OF MONROE

DOCUMENT NO. SAP

**PAY TO:** Community Resource Collaborative on Behalf of the Neighborhood Collaborative Project  
INSERT NAME OF CLAIMANT

**REMITTANCE ADDRESS:** 100 College Ave  
Suite 130  
Rochester NY 14607  
City State Zip

| YEAR  | 2023 |          |                                                 | UNIT PRICE |      | AMOUNT  |      |
|-------|------|----------|-------------------------------------------------|------------|------|---------|------|
| MONTH | DAY  | QUANTITY | ITEMIZED ACCOUNT OF MATERIALS, SUPPLIES, ETC.   |            |      |         |      |
| 11    | 15   | 1        | ARPA - Neighborhood Collaborative Project (NCP) | 116956     | 71   | 116956  | 71   |
| 11    | 15   | 1        | Minus: 25% Advance                              | (68649)    | (41) | (68649) | (41) |
|       |      |          |                                                 |            |      |         |      |

THIS VOUCHER MUST BE CERTIFIED AND SENT TO THE DEPARTMENT AUTHORIZING SAME

Jocelyn Basley (Insert name of claimant, his agent or representative) Certifies that this claim is just, true and correct, that the merchandise or services herein have been rendered to Monroe County, that taxes from which Monroe County is exempt are not included and that the balance is actually due and owing

Submitted Digitally VIA ARPA Portal (Claimant, agent or representative to sign here) TITLE Project Lead DATE 11/18/2023

**SC Purchase Order Number** 7300002613

**VENDOR NUMBER** 11127279 **SP. G/L** \_\_\_\_\_ (Choose one: H=Retainage, Q=Liens, U=Securities)

**INVOICE DATE** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ **REFERENCE (Vendor Invoice #)** \_\_\_\_\_ **PAYMENT METHOD**  (Choose one: C=Check, D=ACH)

**POSTING DATE** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**AMOUNT** 48307.30

**TEXT** ARPA - Neighborhood Collaborative Project (NCP)

| G/L ACCT | SHORT TEXT | AMOUNT   | COST CENTER | BUSINESS AREA | FUND | GRANT           | INTERNAL ORDER | WBS ELEMENT |
|----------|------------|----------|-------------|---------------|------|-----------------|----------------|-------------|
| 504320   |            | 48307.30 | 1403930104  | 1400          | 9301 | G140100030.2326 | G14010003001   |             |
|          |            |          |             |               |      |                 |                |             |
|          |            |          |             |               |      |                 |                |             |

**CERTIFICATE OF APPROVAL BY DEPARTMENT HEADS**  
 I certify that the merchandise or services itemized in the claim have been rendered or furnished to Monroe County on the date or dates shown, that the charges are correct, and am approving same for payment

\_\_\_\_\_  
 HEAD OF DEPARTMENT OR AUTHORIZED DEPARTMENT REPRESENTATIVE DATE

**CHECK RECEIVED BY** \_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

Patricia Jackson, Executive Director  
SWAN at Montgomery Neighborhood Center  
10 Cady Street, Rochester, NY 14608  
Phone: 585-436-3090 E Mail: [pjackson@swanonline.org](mailto:pjackson@swanonline.org)

INVOICE# NCP007 10-1-10-31-23  
DATE: November 7, 2023

**BILL TO:**

Tina Paradiso, Executive Director  
Community Resource Collaborative  
100 College Avenue, Suite 130  
Rochester, NY 14607

BILL FOR: NEIGHBORHOOD COLLABORATIVE PROJECT (NCP) ANCHOR AGENCY ACTIVITIES

| DESCRIPTION OF SERVICES RENDERED/PURCHASES MADE:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | BUDGET CATEGORY | AMOUNT       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------------|
| NCP Worker: Shared role and responsibility between Executive Director & Youth Director Positions. Ex. Director interface for Workforce Development Training, managing NCP Anchor Agency Action Plan, Reporting Budget, NCP Leadership meetings/Youth Director: Interface for neighborhood outreach Activities, program development, building connections with NCP Peers and other Partners. Social Worker: Provide social services to improve the social and emotion well-being of children, seniors and their families residing in the Southwest Community. | NCP WORKER      |              |
| Total Salary Amount for all 3 =                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                 | \$9,357.55   |
| Stipends                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                 | 6,600.00     |
| Facility Use/Operations Supplement Support:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                 | \$ 2,009.62  |
| Neighborhood Credibility/Trust Value:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                 | \$ 1,348.97  |
| 10% de minus indirect cost rate: Monthly Allocation:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | \$2,379.96   |
| BALANCE DUE:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                 | \$ 21,696.10 |



**The People's Pantry**  
555 Avenue D  
Rochester, NY 14621

**Invoice**  
October 2023  
Balance: \$2,811.81

**Purchases**

|                       |                                                             |          |
|-----------------------|-------------------------------------------------------------|----------|
| Regional Distributors | Bags for packing food                                       | \$208.54 |
| Staples               | Desk for client check in.<br>Supplies to improve the pantry | \$388.79 |
| Foodlink              | Food supplies                                               | \$742.69 |
| Headwater Foods       | Week supply of milk                                         | \$242.00 |
| Foodlink              | Food supplies                                               | \$114.00 |
| Foodlink              | Food supplies                                               | \$387.51 |
| Foodlink              | Food supplies                                               | \$359.15 |
| Wegmans               | Halloween candy for trunk or treat                          | \$117.15 |
| Aldi                  | Halloween supplies for trunk or treat                       | \$9.98   |
| Headwater Foods       | Milk and Juice                                              | \$242.00 |

Total: \$2,811.81



# INVOICE

**CONTRACTOR**  
 On The Ground Research, LLC  
 400 Andrews St  
 Suite 220  
 Rochester, NY, 14604  
 Phone: 585-683-3638  
 Email: janelle@onthegroundny.com

**INVOICE DATE**  
 November 6, 2023

**INVOICE NUMBER**  
 016

**PROJECT TITLE**  
 Neighborhood Collaborative Project

**TO**  
 Tina Paradiso, Executive Director  
 Community Resource Collaborative  
 100 College Ave, Suite 130  
 Rochester, NY 14607  
 Phone: 888-444-1060

**INVOICE TIME PERIOD**  
 10/1/23-10/31/23

**Description**

| Date     | Description of Services Rendered/Purchases Made | Budget Category           | Amount              | Budget Amount        | YTD Billed          |
|----------|-------------------------------------------------|---------------------------|---------------------|----------------------|---------------------|
|          |                                                 |                           |                     | <b>\$ 146,581.00</b> | <b>\$ 95,922.97</b> |
| Oct      | NCP Researcher                                  | monthly salary allocation | \$ 11,006.33        | \$ 78,000.00         | \$ 55,987.34        |
| Oct      | NCP Research Assistant                          | monthly salary allocation | \$ 1,485.71         | \$ 10,400.00         | \$ 7,428.57         |
| Oct      | Communications Specialist                       | monthly salary allocation | \$ 3,000.00         | \$ 18,000.00         | \$ 12,000.00        |
| 10/25/23 | MailChimp for NCP newsletter                    | Communications            | \$ 21.60            | \$ 8,000.00          | \$ 885.58           |
|          |                                                 | Total Costs               | \$ 15,513.64        |                      |                     |
|          |                                                 | Indirect Costs            | \$ 1,551.36         | \$ 13,326.00         | \$ 7,168.91         |
|          |                                                 | Remaining Balance         |                     | \$ 50,658.03         |                     |
|          |                                                 | <b>Total Amount Due</b>   | <b>\$ 17,065.00</b> |                      |                     |

**Total** *\$17,065.00*

Please make all checks payable to On The Ground Research, LLC

If you have any questions concerning this invoice, contact:  
 Janelle Duda-Banwar



# Bring Monroe Back - Monroe County ARPA

## Budget Proposal

Organization Name: Neighborhood Collaborative Project (NCP)  
 / Community Resource Collaborative

| Personnel Costs | Each Employee Name, Title/Position                                       | 4/17/2023 Voucher | 5/15/2023 Voucher | 6/15/2023 Voucher | 7/17/2023 Voucher | 8/15/2023 Voucher | 9/15/2023 Voucher | 10/17/2023 Voucher | 11/15/2023 Voucher | 12/15/2023 Voucher | 1/16/2024 Voucher | Year-to-Date Year 1 | Remaining Funds Year 1 | % of Year 1 Budget Spent | Proposed Expenditures for Year 1 (2023) | Proposed Expenditures for years 1-4 (2023-2026) |
|-----------------|--------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|--------------------|--------------------|-------------------|---------------------|------------------------|--------------------------|-----------------------------------------|-------------------------------------------------|
|                 | Neighborhood Collaborative Project (NCP) Workers (Cameron, FTAC, SWAN)   | \$ -              | \$ -              | \$ 1,839.00       | \$ 1,839.00       | \$ 1,839.00       | \$ 1,839.00       | \$ 1,839.00        | \$ 1,839.00        | \$ 1,839.00        | \$ 1,839.00       | \$ 1,839.00         | \$ 1,839.00            | 48%                      | \$ 140,625.00                           | \$ 761,271.00                                   |
|                 | On-Site Vocational Training (Cameron, FTAC, SWAN)                        | \$ -              | \$ 16,277.05      | \$ 4,100.00       | \$ 22,845.00      | \$ 6,127.74       | \$ 8,481.48       | \$ 20,495.28       | \$ 16,479.63       | \$ 16,479.63       | \$ 16,479.63      | \$ 16,479.63        | \$ 16,479.63           | 56%                      | \$ 154,689.00                           | \$ 837,495.00                                   |
|                 | On-Site Social Workers (Cameron, FTAC, SWAN)                             | \$ -              | \$ 6,730.75       | \$ 6,730.75       | \$ 6,730.75       | \$ 6,730.75       | \$ 6,730.75       | \$ 6,730.75        | \$ 6,730.75        | \$ 6,730.75        | \$ 6,730.75       | \$ 6,730.75         | \$ 6,730.75            | 74%                      | \$ 168,750.00                           | \$ 913,330.00                                   |
|                 | Neighborhood Collaborative Project (NCP) Liaison (BIS)                   | \$ -              | \$ -              | \$ 6,250.00       | \$ 6,250.00       | \$ 6,250.00       | \$ 6,250.00       | \$ 6,250.00        | \$ 6,250.00        | \$ 6,250.00        | \$ 6,250.00       | \$ 6,250.00         | \$ 6,250.00            | 60%                      | \$ 62,500.00                            | \$ 289,382.00                                   |
|                 | Part Time Social Worker (NCP)                                            | \$ -              | \$ 15,000.00      | \$ 7,500.00       | \$ 7,500.00       | \$ 7,500.00       | \$ 7,500.00       | \$ 7,500.00        | \$ 7,500.00        | \$ 7,500.00        | \$ 7,500.00       | \$ 7,500.00         | \$ 7,500.00            | 60%                      | \$ 75,000.00                            | \$ 382,900.00                                   |
|                 | Part Time Social Worker (NCP)                                            | \$ -              | \$ 7,500.00       | \$ 3,750.00       | \$ 3,750.00       | \$ 3,750.00       | \$ 3,750.00       | \$ 3,750.00        | \$ 3,750.00        | \$ 3,750.00        | \$ 3,750.00       | \$ 3,750.00         | \$ 3,750.00            | 60%                      | \$ 37,500.00                            | \$ 161,630.00                                   |
|                 | NCP Local Resident (OTG)                                                 | \$ -              | \$ -              | \$ 955.68         | \$ 11,006.33      | \$ 11,006.33      | \$ 11,006.33      | \$ 11,006.33       | \$ 11,006.33       | \$ 11,006.33       | \$ 11,006.33      | \$ 11,006.33        | \$ 11,006.33           | 77%                      | \$ 78,000.00                            | \$ 336,190.00                                   |
|                 | Student Research Assistant (OTG)                                         | \$ -              | \$ -              | \$ 1,485.71       | \$ 1,485.71       | \$ 1,485.71       | \$ 1,485.71       | \$ 1,485.71        | \$ 1,485.71        | \$ 1,485.71        | \$ 1,485.71       | \$ 1,485.71         | \$ 1,485.71            | 71%                      | \$ 10,400.00                            | \$ 44,875.00                                    |
|                 | Communications Coordinator (OTG)                                         | \$ -              | \$ -              | \$ -              | \$ 3,000.00       | \$ 3,000.00       | \$ 3,000.00       | \$ 3,000.00        | \$ 3,000.00        | \$ 3,000.00        | \$ 3,000.00       | \$ 3,000.00         | \$ 3,000.00            | 67%                      | \$ 18,000.00                            | \$ 71,582.00                                    |
|                 | Frager Benefits                                                          | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -               | \$ -               | \$ -               | \$ -              | \$ -                | \$ -                   | \$ -                     | \$ -                                    | \$ -                                            |
|                 | Total Personnel Costs:                                                   | \$ -              | \$ 55,519.05      | \$ 30,466.27      | \$ 72,180.49      | \$ 55,629.82      | \$ 66,755.84      | \$ 73,549.45       | \$ 60,028.23       | \$ 60,028.23       | \$ 60,028.23      | \$ 60,028.23        | \$ 60,028.23           | 54%                      | \$ 745,664.00                           | \$ 3,725,975.00                                 |
|                 | Other Than Personnel Services Costs                                      |                   |                   |                   |                   |                   |                   |                    |                    |                    |                   |                     |                        |                          |                                         |                                                 |
|                 | Vocational Training Stipend: Anchor Agencies (Cameron, FTAC, SWAN)       | \$ -              | \$ -              | \$ 7,800.00       | \$ 7,800.00       | \$ 7,800.00       | \$ 7,800.00       | \$ 7,800.00        | \$ 7,800.00        | \$ 7,800.00        | \$ 7,800.00       | \$ 7,800.00         | \$ 7,800.00            | 57%                      | \$ 54,000.00                            | \$ 272,746.00                                   |
|                 | Neighborhood Outreach Supplies: Anchor Agencies (Cameron, FTAC, SWAN)    | \$ -              | \$ 290.25         | \$ 1,617.75       | \$ 642.00         | \$ 1,165.74       | \$ 1,165.74       | \$ 1,165.74        | \$ 1,165.74        | \$ 1,165.74        | \$ 1,165.74       | \$ 1,165.74         | \$ 1,165.74            | 79%                      | \$ 10,800.00                            | \$ 45,183.00                                    |
|                 | Office Supply Supplement: Anchor Agencies (Cameron, FTAC, SWAN)          | \$ -              | \$ 960.00         | \$ 1,091.99       | \$ 849.54         | \$ 661.08         | \$ 951.40         | \$ 755.11          | \$ 800.65          | \$ 800.65          | \$ 800.65         | \$ 800.65           | \$ 800.65              | 94%                      | \$ 7,200.00                             | \$ 30,120.00                                    |
|                 | Facility Use / Operations Support: Anchor Agencies (Cameron, FTAC, SWAN) | \$ -              | \$ 12,000.00      | \$ 6,436.67       | \$ 2,850.32       | \$ 2,702.18       | \$ 2,294.91       | \$ 2,752.77        | \$ 3,451.31        | \$ 3,451.31        | \$ 3,451.31       | \$ 3,451.31         | \$ 3,451.31            | 90%                      | \$ 36,000.00                            | \$ 181,612.00                                   |
|                 | Snacks, Sewing/Incentive Supplies: Anchor Agencies (Cameron, FTAC, SWAN) | \$ -              | \$ 240.00         | \$ 240.00         | \$ 240.00         | \$ 240.00         | \$ 240.00         | \$ 240.00          | \$ 240.00          | \$ 240.00          | \$ 240.00         | \$ 240.00           | \$ 240.00              | 10%                      | \$ 2,400.00                             | \$ 11,700.00                                    |
|                 | Credibility Trust / Brand Value: Anchor Agencies (Cameron, FTAC, SWAN)   | \$ -              | \$ 2,651.70       | \$ 4,239.11       | \$ 3,690.00       | \$ 4,884.71       | \$ 2,638.08       | \$ 3,778.00        | \$ 240.00          | \$ 240.00          | \$ 240.00         | \$ 240.00           | \$ 240.00              | 58%                      | \$ 94,000.00                            | \$ 317,692.00                                   |
|                 | 10% of minutes indirect cost rate: Anchor Agencies (Cameron, FTAC, SWAN) | \$ -              | \$ 8,413.60       | \$ 6,332.70       | \$ 6,332.70       | \$ 6,332.70       | \$ 6,332.70       | \$ 6,332.70        | \$ 6,332.70        | \$ 6,332.70        | \$ 6,332.70       | \$ 6,332.70         | \$ 6,332.70            | 14%                      | \$ 61,320.00                            | \$ 225,915.00                                   |
|                 | Administrative Support: Support Services Partners (BIS, BIC, PSE)        | \$ -              | \$ -              | \$ -              | \$ -              | \$ 7,700.87       | \$ 9,825.25       | \$ 185.28          | \$ 588.18          | \$ 588.18          | \$ 588.18         | \$ 588.18           | \$ 588.18              | 37%                      | \$ 81,000.00                            | \$ 348,871.00                                   |
|                 | Food Pantry Supplies (TP)                                                | \$ -              | \$ -              | \$ -              | \$ -              | \$ 336.52         | \$ 485.40         | \$ 382.26          | \$ 2,811.81        | \$ 2,811.81        | \$ 2,811.81       | \$ 2,811.81         | \$ 2,811.81            | 38%                      | \$ 27,000.00                            | \$ 112,957.00                                   |
|                 | Per Diem Stipend for Peer Outreach Workers (OTG)                         | \$ -              | \$ -              | \$ -              | \$ -              | \$ 585.00         | \$ 4,766.71       | \$ 2,864.43        | \$ 2,162.70        | \$ 2,162.70        | \$ 2,162.70       | \$ 2,162.70         | \$ 2,162.70            | 0%                       | \$ 2,350.00                             | \$ 9,647.00                                     |
|                 | Staff Mileage Reimbursement: BIS (BIS)                                   | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -               | \$ -               | \$ -               | \$ -              | \$ -                | \$ -                   | 132%                     | \$ 54,000.00                            | \$ 232,742.00                                   |
|                 | Contracted Services: NCP Client Wraparound Support Services (BIS)        | \$ -              | \$ 4,400.00       | \$ 2,200.00       | \$ 2,200.00       | \$ 2,200.00       | \$ 2,200.00       | \$ 2,200.00        | \$ 2,200.00        | \$ 2,200.00        | \$ 2,200.00       | \$ 2,200.00         | \$ 2,200.00            | 60%                      | \$ 22,000.00                            | \$ 94,812.75                                    |
|                 | Contracted Services: Anchor Agency Social Worker Supervision (MCT)       | \$ -              | \$ 500.19         | \$ -              | \$ -              | \$ -              | \$ -              | \$ -               | \$ -               | \$ -               | \$ -              | \$ -                | \$ -                   | 61%                      | \$ 3,000.00                             | \$ 12,531.00                                    |
|                 | Research Supplies (BIS)                                                  | \$ -              | \$ 845.81         | \$ 18.17          | \$ -              | \$ -              | \$ -              | \$ -               | \$ -               | \$ -               | \$ -              | \$ -                | \$ -                   | 11%                      | \$ 8,000.00                             | \$ 37,000.00                                    |
|                 | Software and Subscriptions (BIS)                                         | \$ -              | \$ 15,600.00      | \$ 7,800.00       | \$ 7,800.00       | \$ 7,800.00       | \$ 7,800.00       | \$ 7,800.00        | \$ 7,800.00        | \$ 7,800.00        | \$ 7,800.00       | \$ 7,800.00         | \$ 7,800.00            | 17%                      | \$ 15,450.00                            | \$ 66,336.00                                    |
|                 | Contracted Services: Project Lead / Community Consultant (BIS)           | \$ -              | \$ -              | \$ -              | \$ -              | \$ 259.07         | \$ 697.07         | \$ 697.07          | \$ 697.07          | \$ 697.07          | \$ 697.07         | \$ 697.07           | \$ 697.07              | 60%                      | \$ 78,000.00                            | \$ 386,190.00                                   |
|                 | Contracted Services: Historian / Neighborhood Legacy (BIS)               | \$ -              | \$ -              | \$ -              | \$ -              | \$ 800.00         | \$ 800.00         | \$ 800.00          | \$ 800.00          | \$ 800.00          | \$ 800.00         | \$ 800.00           | \$ 800.00              | 15%                      | \$ 26,000.00                            | \$ 112,063.00                                   |
|                 | Contracted Services: On-Site / Field Coordinator (BIS)                   | \$ -              | \$ -              | \$ -              | \$ -              | \$ 600.00         | \$ 600.00         | \$ 600.00          | \$ 600.00          | \$ 600.00          | \$ 600.00         | \$ 600.00           | \$ 600.00              | 19%                      | \$ 18,750.00                            | \$ 80,816.00                                    |
|                 | Contracted Services: Neighborhood Ambassadors (BIS)                      | \$ -              | \$ -              | \$ -              | \$ -              | \$ 2,400.00       | \$ 2,400.00       | \$ 2,400.00        | \$ 2,400.00        | \$ 2,400.00        | \$ 2,400.00       | \$ 2,400.00         | \$ 2,400.00            | 17%                      | \$ 45,000.00                            | \$ 180,764.00                                   |
|                 | RTS Bus Passes/Transportation Assistance                                 | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -               | \$ -               | \$ -               | \$ -              | \$ -                | \$ -                   | 0%                       | \$ -                                    | \$ -                                            |
|                 | Per Diem Stipend for Event Logistics (Helpt's B)                         | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -               | \$ -               | \$ -               | \$ -              | \$ -                | \$ -                   | 0%                       | \$ -                                    | \$ -                                            |
|                 | Neighborhood/Community Engagement Conversations & Activities (C)         | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -               | \$ -               | \$ -               | \$ -              | \$ -                | \$ -                   | 0%                       | \$ -                                    | \$ -                                            |
|                 | NCP Supplies & Materials (BIS)                                           | \$ -              | \$ 6,709.40       | \$ 4,597.08       | \$ 6,498.14       | \$ 6,064.33       | \$ 6,142.86       | \$ 6,122.79        | \$ 6,031.66        | \$ 6,031.66        | \$ 6,031.66       | \$ 6,031.66         | \$ 6,031.66            | 11%                      | \$ 7,200.00                             | \$ 31,500.00                                    |
|                 | 10% of minutes indirect cost rate (BIS, MCT, TP, B)                      | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -               | \$ -               | \$ -               | \$ -              | \$ -                | \$ -                   | 73%                      | \$ 98,179.00                            | \$ 245,953.00                                   |
|                 | Fiscal Sponsor Administrative Cost Rate - 5% (BIS)                       | \$ -              | \$ 73,550.00      | \$ -              | \$ -              | \$ -              | \$ -              | \$ -               | \$ -               | \$ -               | \$ -              | \$ -                | \$ -                   | 100%                     | \$ 73,550.00                            | \$ 341,000.00                                   |
|                 | Total Other Than Personnel Services Costs:                               | \$ -              | \$ 182,322.63     | \$ 34,951.47      | \$ 65,617.74      | \$ 120,997.13     | \$ 125,460.17     | \$ 124,630.18      | \$ 116,954.71      | \$ 116,954.71      | \$ 116,954.71     | \$ 116,954.71       | \$ 116,954.71          | 58%                      | \$ 799,099.00                           | \$ 3,435,779.75                                 |
|                 | Total Project Cost:                                                      | \$ -              | \$ 337,841.68     | \$ 65,417.74      | \$ 137,798.23     | \$ 176,626.95     | \$ 192,216.01     | \$ 198,179.63      | \$ 177,002.94      | \$ 177,002.94      | \$ 177,002.94     | \$ 177,002.94       | \$ 177,002.94          | 54%                      | \$ 1,544,763.00                         | \$ 7,161,754.75                                 |

**NCP's Monthly Check Request Log - Monroe County Invoice Submission**  
**Month: November 2023 (Reimbursement of October expenses)**

| NCP Partner Agency               | Total Budget Allocation | Prior Balance          | Reimbursement Amount Requested | Current Balance | Check Number | Check Date |
|----------------------------------|-------------------------|------------------------|--------------------------------|-----------------|--------------|------------|
| ABC Action Front Center          | \$ 27,000.00            | \$ 18,783.46           | \$ 2,162.70                    | \$ 16,620.76    |              |            |
| Baden St Counseling Center       | \$ 27,000.00            | \$ 27,000.00           | \$ -                           | \$ 27,000.00    |              |            |
| Barakah Muslim Charities         | \$ 27,000.00            | \$ 22,000.00           | \$ 14,601.50                   | \$ 7,398.50     |              |            |
| Beyond the Sanctuary             | \$ 129,015.00           | \$ 25,797.31           | \$ 12,592.42                   | \$ 13,204.89    |              |            |
| Cameron Community                | \$ 232,197.00           | \$ 128,498.98          | \$ 13,249.76                   | \$ 115,249.22   |              |            |
| C3 Consultancy Services **       | \$ 215,866.00           | \$ 134,363.98          | \$ 13,562.40                   | \$ 120,801.58   |              |            |
| Father Tracy Advocacy Center     | \$ 232,197.00           | \$ 158,616.69          | \$ 18,376.03                   | \$ 140,240.66   |              |            |
| Lyell Avenue Business Assoc.     | \$ 27,000.00            | \$ 25,293.88           | \$ 588.18                      | \$ 24,705.70    |              |            |
| MC Collaborative                 | \$ 147,950.00           | \$ 44,385.00           | \$ 14,795.00                   | \$ 29,590.00    |              |            |
| On the Ground Research*          | \$ 146,581.00           | \$ 67,723.06           | \$ 17,065.00                   | \$ 50,658.06    |              |            |
| SWAN at Montgomery Center        | \$ 232,197.00           | \$ 111,237.24          | \$ 21,753.41                   | \$ 89,483.83    |              |            |
| The Peoples' Pantry              | \$ 27,000.00            | \$ 21,242.79           | \$ 2,811.81                    | \$ 18,430.98    |              |            |
| Community Resource Collaborative | \$ 73,550.00            | \$ -                   | \$ -                           | \$ -            |              |            |
|                                  |                         | <b>Total Disbursed</b> | <b>\$ 131,558.21</b>           |                 |              |            |

\*\* MBE & WBE Vendor

\* WBE Vendor





A Complex Care Management Agency

COLLABORATIVE

Voucher for Neighborhood Collaborative Project

October 2023

Date: 11/1/23

Month of Payment Due: October

|                                   | October          | Budget Amount | YTD Billed |
|-----------------------------------|------------------|---------------|------------|
|                                   |                  | \$ 147,950    | \$ 118,360 |
| Social Workers (MC Collaborative) | \$ 7,500         | \$ 75,000     | \$ 45,000  |
| Part-Time Social Worker           | \$ 3,750         | \$ 37,500     | \$ 22,500  |
| Supervision                       | \$ 2,200         | \$ 22,000     | \$ 13,200  |
| Indirect Costs                    | \$ 1,345         | \$ 13,450     | \$ 8,070   |
| Remaining Balance                 |                  | \$ 29,590     |            |
| <b>TOTAL DUE</b>                  | <b>\$ 14,795</b> |               |            |

Total amount due for September = \$ 14,795.00

Please remit payment to:
MC Collaborative
PO BOX 18030
Rochester, NY 14618

MC COLLABORATIVE
PO Box 18030
Rochester, NY 14618

Andy Carey 585.802.3816 acarey@mccollaborative.org • Chris McKinley 585.802.3561 cmckinley@mccollaborative.org

# INVOICE

Lyell Avenue Business Association (LABA)

1029 Lyell Ave unit 708  
ROCHESTER, NY 14606  
585-370-5148



DATE: 11/13/2023  
INVOICE # 1  
FOR: Oct-23

**Submitted to**  
Community Resource Collaborative  
(NCP)  
100 College Avenue, Suite 130  
ROCHESTER, NY 14607

**Purchases to support the 10/31 Halloween Lyell Ave Safeguard Trick or Treat**

**25 participants  
(youth, neighbors and community members)**

| DESCRIPTION                                                                                | QUANTITY | UNIT COST | TOTAL            |
|--------------------------------------------------------------------------------------------|----------|-----------|------------------|
| Halloween Candy (details on receipt IMG_4574)                                              |          |           | \$ 121.35        |
| Halloween Candy, Mask, Wig (details on receipt IMG_4573)                                   |          |           | \$ 56.16         |
| Hamburgs, buns, mustard, ketchup (details on receipt IMG_4572)                             |          |           | \$ 55.54         |
| Propane tank refill (details on receipt IMG_4571)                                          |          |           | \$ 28.07         |
| zip lock bags, tongs, rooster pans, socks, aluminum foil (details on receipt IMG_4570)     |          |           | \$ 14.75         |
| Glow bracelets, necklace, sticks, halloween decorations, ect (details on receipt IMG_4569) |          |           | \$ 31.05         |
| Batteries (details on receipt IMG_4568)                                                    |          |           | \$ 6.26          |
| DJ Serice plus tip (details on receipt IMG_4567.jpg)                                       |          |           | \$ 275.00        |
|                                                                                            |          |           | \$ -             |
|                                                                                            |          |           | \$ -             |
|                                                                                            |          |           | \$ -             |
| <b>Total Reimbursement Request</b>                                                         |          |           | <b>\$ 588.18</b> |

Make all checks payable to Lyell Avenue Business Association  
If you have any questions concerning this invoice, Contact Lydia Rivera (585) 524-7072 or email at [roccityroadsideassistance@gmail.com](mailto:roccityroadsideassistance@gmail.com)

**THANK YOU FOR TRUSTING US TO CARE FOR OUR COMMUNITY**

Father Laurence (Larry) Tracy Advocacy Center, Inc.  
 821 North Clinton Avenue  
 Rochester, NY 14605

# Invoice

| Date       | Invoice # |
|------------|-----------|
| 10/31/2023 | 48        |

|                |
|----------------|
| <b>Bill To</b> |
| NCP            |

|                |
|----------------|
| <b>Terms</b>   |
| Due on receipt |

| Item                           | Payee                    | Description                                               | Amount                   |
|--------------------------------|--------------------------|-----------------------------------------------------------|--------------------------|
| NCP Salaries                   |                          | Neighborhood Collaborative Project (NCP) Worker - Nashali | 1,734.48                 |
| NCP Salaries                   |                          | On-Site Vocational Trainer - Cynthia                      | 4,119.23                 |
| NCP Salaries                   |                          | On-Site Social Worker - Dilma                             | 3,957.70                 |
| NCP Facility Use               | City of Rochester refuse |                                                           | 241.69                   |
| NCP Office Supply              | Canva                    | business cards                                            | 126.00                   |
| NCP Office Supply              | DOT Cards                |                                                           | 198.00                   |
| NCP Office Supply              | Microsoft                |                                                           | 56.45                    |
| NCP Office Supply              | Calendy                  |                                                           | 32.40                    |
| NCP Office Supply              | Verizon                  |                                                           | 228.00                   |
| NCP Supplies & Mate...         | Family Dollar            | clothing assistance                                       | 115.35                   |
| NCP Neighborhood C...          | Bright Bubble            | laundry cards                                             | 105.00                   |
| NCP Neighborhood C...          | Monroe County            | client birth certs                                        | 70.00                    |
| NCP Neighborhood C...          | Costco                   |                                                           | 140.83                   |
| NCP Neighborhood C...          | Store Space              |                                                           | 90.00                    |
| NCP Stipend                    |                          |                                                           | 4,810.00                 |
| NCP Snacks, etc.               |                          |                                                           | 240.00                   |
| NCP Indirect                   |                          |                                                           | 2,110.90                 |
| Please remit to above address. |                          |                                                           | <b>Total</b> \$18,376.03 |

**Cameron Community - Olivia Kassoum-Amadou, Executive Director**  
 48 Cameron St  
 Rochester, NY 14606  
 Phone: 585-254-2697 ext. 101 Email: olivia@cameronministries.org



**INVOICE**  
 DATE: November 5, 2023  
 #0007 October 1-31, 2023  
 FOR: Neighborhood Collaborative  
 Project (NCP) Anchor Agency  
 Activities

**Bill To:**  
 Tina Paradiso, Executive Director  
 Community Resource Collaborative  
 100 College Avenue, Suite 130  
 Rochester, NY 14607  
 Phone: 888-444-1060

| DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE                                                                                                                                                                                                                                                                                                                                                                                                                                            | BUDGET CATEGORY                | AMOUNT     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|------------|
| Global Connections Enterprise - Sharale Gray: Global Logistics Program at Cameron: planning, curriculum development, information sessions, community outreach, technology set up, registration, and classes from October 1, 2023 - October 31, 2023 as documented by Global Connection Enterprise's Invoice 00007 (22 days @\$99.10 per day)                                                                                                                                                 | Workforce Development/Training | \$2,180.20 |
| CEO KUTZ, LLC. - Derrick Singleton: Cameron Cuts Apprenticeship Program. planning, curriculum development, information sessions, community outreach, site planning, and teaching classes, and other services from October 1, 2023-October 31, 2023 as documented by CEO KUTZ, LLC's Invoice 00007 (22 days @\$99.10 per day)                                                                                                                                                                 | Workforce Development/Training | \$2,180.20 |
| Payroll Reimbursement for Community Engagement worker, Jonathan Hardin, planning with instructors, participate in information sessions and outreach, oversee workforce development program, maintain NW outreach schedule and data. Cameron Community payroll register documentation. (2 pay periods @ 1,769.23 per pay period)                                                                                                                                                              | NCP Worker                     | \$3,538.46 |
| Payroll Reimbursement for Cameron's On-Site Social Worker: Felecia B. Merriam, LCSW, planning with instructors, participate in information sessions and outreach, developed platform for tracking student data, coordinate linkages to anticipated services, prepared resource and referral pocket cards for participants, acquired pre and post assessments designed to determine client needs, Cameron Community payroll register documentation. (2 pay periods @\$1346.15 per pay period) | Social Worker                  | \$0.00     |

|                                                                                                                     |                                 |                    |
|---------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------|
| Monthly allocation of Neighborhood Credibility / Trust Value for October 2023<br>(AA's brand identity / reputation) | Credibility Trust/Brand Value   | \$1,800            |
| Facility Use / Operation Support Monthly Allocation for October 2023                                                | Facility Use/Operations Support | \$1,200            |
| Office Supplies Supplement: Monthly allocation for October 2023                                                     | Office Supplies                 | \$240              |
| 10% de minimis indirect cost rate: Monthly allocation for the month of October 2023                                 |                                 | \$2,110.90         |
|                                                                                                                     | <b>BALANCE DUE</b>              | <b>\$13,249.76</b> |

Questions or concerns regarding this invoice can be submitted via email to [olivia@cameronministries.org](mailto:olivia@cameronministries.org) or by 585-254-2697 ext. 101

BEST WISHES FOR A FABULOUS DAY!



C3 Consultancy Services, LLC EIN: 88-3537378  
 74 Dr. Samuel McCree Way  
 Rochester, NY 14608  
 Phone: 585-563-5148 Email: jrbasley@c3consultancy.org



**INVOICE**

DATE: November 5, 202  
 INVOICE # NCP 0008 10/1-31/202  
 FOR: Neighborhood Collaborativ  
 Project (NCP) Project Lea  
 Activiti

**Bill To:**  
 Tina Paradiso, Executive Director  
 Community Resource Collaborative  
 100 College Avenue, Suite 130  
 Rochester, NY 14607  
 Phone: 888-444-1060

| DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE                                                                                                                                                                                                                                                                                                                          | BUDGET CATEGORY     | AMOUNT              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|
| Project coordination and management services for NCP that include but not limited to meeting planning & organization, communication and action item follow-up with County program officer and fiscal sponsor, action item monitoring and problem resolution; consultation, planning and support services with/on behalf of the NCP anchor and supporting partner agencies. | Contracted Services | \$ 7,800.00         |
| Project Historian / Neighborhood Legacy Coordination: preparation & organization; info gathering; post-reporting, debrief, follow-up, records management (16 hours * \$50/hr)                                                                                                                                                                                              | Contracted Services | \$ 800.00           |
| On-Site / Field Coordinator: Logistics point of contact and liaison for Anchor and partner agencies NCP support staff, neighborhood outreach materials and supplies acquisition, event coordination, action item follow-up, etc. (24 hours * \$25/hr)                                                                                                                      | Contracted Services | \$ 600.00           |
| Neighborhood Ambassadors (4): Four Neighborhood Ambassadors hired (\$600 monthly stipend ~10 hours/week@ \$15/hr); 2 operating Loving Arms Outreach Center (T. Scales & L. Scales) as an off hours satellite on the NW side; 1 supporting the SW (J. Becker) and NE (C. Santana) respectively                                                                              | Contracted Services | \$ 2,400.00         |
| Monthly allocation of 10% de minimis indirect cost rate                                                                                                                                                                                                                                                                                                                    | Indirect Costs      | \$ 1,962.40         |
|                                                                                                                                                                                                                                                                                                                                                                            | <b>BALANCE DUE</b>  | <b>\$ 13,562.40</b> |

Questions or concerns regarding this invoice can be submitted via email to jrbasley@c3consultancy.org or by phone 585-563-5148

BEST WISHES FOR A FABULOUS DAY!

Beyond the Sanctuary



# INVOICE

PO Box 18146  
 Rochester, NY 14618  
 585-520-6004

DATE: 11/5/2023  
 INVOICE # 6  
 FOR: Oct-23

Submitted to  
 Jocelyn Basley  
 Project Lead - NCP

| DESCRIPTION                                                                                     | QUANTITY     | UNIT COST  | TOTAL              |
|-------------------------------------------------------------------------------------------------|--------------|------------|--------------------|
| NCP Liason - weekly NCP planning meetings, process review, referral coordination, hired NCP Mgr |              | \$6,250.00 | \$ 6,250.00        |
| Wrap Around Support Servics - Food Pantry (MCC referrals/City walk referrals)                   | 30           | \$40.00    | \$ 1,200.00        |
| Wrap Around Support Servics - Rental Assistance                                                 | 1            |            | \$ 2,500.00        |
| Wrap Around Support Servics - Clothing                                                          | 4            | \$50.00    | \$ 200.00          |
| Drive To Success                                                                                | 2            |            | \$ 1,269.52        |
|                                                                                                 |              |            | \$ -               |
|                                                                                                 |              |            | \$ -               |
|                                                                                                 |              |            | \$ -               |
|                                                                                                 |              |            | \$ -               |
|                                                                                                 |              |            | \$ -               |
|                                                                                                 |              |            | \$ -               |
|                                                                                                 |              |            | \$ -               |
| Monthly Allocation for 10% de minimis indirect cost rate                                        |              |            | \$ 1,172.90        |
| <b>Remaining Balance</b>                                                                        | <b>TOTAL</b> | <b>37</b>  | <b>\$12,592.42</b> |

Make all checks payable to Beyond the Sanctuary  
 If you have any questions concerning this invoice, Contact Carmen Allen 585-520-6004 or email at [callen@beyondthesanctuary.org](mailto:callen@beyondthesanctuary.org)

THANK YOU FOR TRUSTING US TO CARE FOR OUR COMMUNITY







400 WEST AVENUE, 3RD FLOOR  
ROCHESTER, NY 14611

Jerome H. Underwood  
President & CEO  
Brad Rye  
Board Chair

Community Resource Collaborative  
100 College Ave  
Suite 130  
Rochester, NY 14626

Date: 11/3/2023

Purchase Order Number \_\_\_\_\_  
Subagreement Year 1  
Invoice Period Oct-23  
Invoice # AFC5

|                     | Budget             | Prior<br>YTD      | Current<br>Charges | Cumulative<br>YTD  |
|---------------------|--------------------|-------------------|--------------------|--------------------|
| PERSONNEL/SALARY    |                    |                   | \$0.00             | \$0.00             |
| FRINGE BENEFITS     |                    |                   | \$0.00             | \$0.00             |
| EQUIPMENT           |                    |                   | \$0.00             | \$0.00             |
| OPERATING EXPENSES/ |                    |                   | \$0.00             | \$0.00             |
| TRAVEL              |                    |                   | \$0.00             | \$0.00             |
| ALL OTHER           | \$27,000.00        | \$8,216.54        | \$2,162.70         | \$10,379.24        |
| <b>TOTAL:</b>       | <b>\$27,000.00</b> | <b>\$8,216.54</b> | <b>\$2,162.70</b>  | <b>\$10,379.24</b> |

**CERTIFICATION:** I certify that this report, schedule, and the expenses for which payment is requested are true, correct and complete and were made in accordance with the appropriate Federal and State Rules and Regulations and that the articles or services listed were (or will be) necessary for and are to be used solely for the purpose specified in the contract for this project.

SIGNATORY: Michele Boyd (SIGNATURE)      585-262-4330 x3101 (PHONE NUMBER)      11/03/23 (Date)